

Appendix F

Travel Grants

- F1. Monies for Travel Grants are to come from a separate JCR fund, within the main JCR account, devoted to worthwhile vacation projects undertaken by members of the JCR.
- F2. The JCR member applying for funding (the Applicant) must not be obtaining funds from their subject department, and the project must not be part of their compulsory degree course. Compulsory degree-related projects are likely to get substantial funding from College.
- F3. No applicant may apply for more than £200, or 30% of their costs, whichever is smaller.
- F4. The allocation of travel grants may be decided after the third Ordinary JCR Meeting of Term at a separate Travel Grants Meeting, which shall be chaired by the Independent Chair.
- F5. All applications must have a Proposer and a Secunder, neither of which may be the Applicant, and be submitted to the JCR Secretary no less than 48 hours before the Travel Grants Meeting is due to commence. The names of the proposer and seconder shall be kept confidential until the vote is made.
- F6. The Applicant must declare any other source of funding they have for the project for which they are applying.
- F7. Applications for funds must be accompanied by a proof of the cost of the project (such as a letter from the organisers).
- F8. All applications must be anonymous, and no JCR Member is permitted to campaign in support of any Travel Grant. If any such campaigning is discovered, the JCR Committee have the right to remove that travel grant application from the election.
- F9. Each applicant may submit a speech of no more than 600 words giving reasons why their particular venture deserves JCR funding. The Independent Chair will read these speeches in the meeting.
- F10. Once all the candidates have been heard, voting shall commence by secret ballot, supervised by the JCR Returning Officer, in the form of the Alternative Vote [Electoral Reform Society].
- F11. There will also be the option to veto any candidate. If a majority of voters choose to veto the candidate, they will not be selected: otherwise the preferential list shall determine the rank order for the distribution of monies. The JCR Returning Officer shall publish the results of the vote within two days of the vote.
- F12. In the event of there being more money asked for than is available, the most preferred projects will be given the money.
- F13. It is permitted for candidates to apply for a grant for a project not taking place in the vacation immediately following the term in which the election is being held, and for candidates to re-apply following one failed nomination if the project is still upcoming, but no monies will be refunded retrospectively for projects already completed that did not receive money prior to the trip.

F14. This Appendix in no way affects the rights of JCR Members to apply for funding for other events not covered by this charter (e.g. plays, musical productions, Entz events etc.)